

Saint Mary Parish, Milton
Buildings & Grounds Commission Meeting
April 3, 2018

I. Prayer

The meeting began at 6:00 p.m.

Present: Ed Butler, Rick Elbert, Rudy Gaddini, Vicki Kersten, Tom Krausse

Excused: DJ Gaddini, Norb Jarzynski, Jeff Kosharek, John Turkowski

II. Minutes of Previous Meeting

Minutes from the March 6, 2018 were approved as written.

III. Project List Update

- The sign on Old Hwy 26 has now been completely installed, and the base painted.
- Item #4 – Rick got a material estimate from Menards to replace the exterior siding on the dormer above the altar and in the alcove where the tabernacle was previously located. Total cost will be \$1,200. There is a 3-week order turn-around time. Rudy reported that ABC Supply will give an additional material estimate to compare pricing. Tom and Ed will assist with installation.

IV. New Business

- Last week, parish staff attended an Active Shooter Preparedness Workshop at the Diocese. Several suggestions were given, including numbering all windows and doors inside and outside so first responders can locate victims. Also suggested was to have several first-aid kits available throughout the building. This Commission discussed having some type of training for Ushers as well as training on how to use the AED machine located in our Gathering Space. Several years ago we held fire drills during mass and it was suggested that this might be a good time to do that as well. Rick will contact the police department regarding suggestions on the size of numbers to use.
- The renter at the cemetery house requested that the well-water at the house be tested again due to the flooding that occurred this winter. Staff will handle.
- Each year in late winter/early spring, the John Deere cemetery tractor is picked up by Midstate Equipment for annual service. This year the battery needed to be replaced.
- The rear exterior wall on the scout side of the storage shed is damaged and will need to be repaired this summer.
- At the May B&G meeting, this Commission will walk around the buildings and grounds to assess projects for the upcoming summer.

V. Adjourned

The meeting adjourned at 6:21 p.m. The next meeting will be May 1, 2018 at 6:00 p.m.

Projects List - 2017

Exterior:

1. Tom Krause to donate and install exterior louvers on kitchen fan.
2. Mortar brick at ground level at east entrance of church as well as face of stairs. Also stairs at east entrance of center need to be repaired (concrete corners have broken off). **Jeff & DJ to look into.**
3. Aluminum soffit at east entrance of church. **ABC Supply to discount materials / Al Kilcoyne to provide labor. This project has been put on hold.**
4. Replace wood siding at tabernacle and above altar with vinyl siding. **Estimate from Oakhill Construction received for \$11,000 - on hold.**
5. Dirt needed to fill area under front porch at parish office where ground squirrels have dug holes. **John has fill for this project. Possible solution is to use pea gravel to deter chipmunks.**
6. Front porch at Fr. Dave's house.
7. Replace exterior rear siding on scout side of storage shed that is damaged.

Interior: