

St. Mary Parish, Milton

Buildings & Grounds Commission Meeting

August 6, 2019

I. Prayer

The meeting began at 6:00 p.m.

Present: Rick Elbert, Vicki Kersten, Jeff Kosharek, Tom Krausse, John Turkowski

Absent: Ed Butler, Rudy Gaddini, Norb Jarzynski

II. Minutes of Previous Meeting

The minutes of the May 7, 2019 meeting were approved as printed.

III. Update Project List:

It was determined that the majority of the projects continue to be kept on hold until determinations are made through the Capital Improvement Committee. The electric handicapped door buttons have been repaired and are now operational. The pews that needed to be reattached to the floor have been taken care of.

A question was asked regarding the status of the Capital Improvement repairs. At this time, we have received estimates to remediate the mold in the basement of the office. Staff is waiting to hear from these contractors regarding additional mold found in the back hallway by the kitchen and in the alcove behind the piano. Once received, the Capital Improvement Committee will determine which company to use and proceed with the mold remediation.

IV. Adjourn

No meeting in September. Should something come up, staff will contact this committee via email to address specific issues. **The next meeting will be October 7.** The meeting adjourned at 6:21 p.m.

Project List - 2019

Exterior:

1. Stairs at east entrance of center and historical entrance to church need to be repaired (concrete corners have broken off). **John and Jeff to look into this.**
2. Aluminum soffit at east entrance of church. **This project has been put on hold.**
3. Dirt needed to fill area under front porch at parish office where ground squirrels have dug holes. **On hold until Capital Improvement Committee makes determination.**
4. Replace A/C units on parish center. **On hold until Capital Improvement Committee makes determination.**
5. Trees on Parkview Drive on easement. When the trees begin to die, they will be removed one at a time, but until they show signs of deterioration, leave as is.
6. Roof leaks in parish center. **On hold until Capital Improvement Committee makes determination.**
7. Gutters at back of parish center need to be cleared.
8. Heat tape needs to be checked before winter.
9. At the historical entrance (eastside) of church, above the wooden etched Saint Mary, this area needs to be scraped and a fresh coat of paint applied. **On hold until lighting removed.**
10. The seams on the gutter on east side of parish center have separated.
11. At rectory, there is a scratch on the exterior of the overhead garage door. **John & Jeff to take care of.**

Interior:

1. Cobwebs on ceiling and walls in church. **John has lift and will try to complete with Jeff on Friday.**
2. Mold at ceiling behind door at back entryway, and water damaged on drywall above entry to church in this same area.
3. Mold and drooping drywall at ceiling near piano in church.