

St. Mary Parish, Milton

Buildings & Grounds Commission Meeting

October 1, 2019

I. Prayer

The meeting began at 6:00 p.m.

Present: Ed Butler, Rudy Gaddini, Vicki Kersten, Tom Krausse, John Turkowski

Absent: Rick Elbert, Norb Jarzynski, Jeff Kosharek

II. Minutes of Previous Meeting

The minutes of the October 1, 2019 meeting were approved as printed. Ed and Rick were thanked for taking care of replacing the drywall in the hallway at the back entrance and then painting the walls and ceiling in this area and the Gathering Space.

III. Update Project List:

- Ed reported that the drywall located near the alcove by the piano in church had been repaired.
- The gutters on Fr. David's house need to have gutter guards installed in the spring.
- An inspection is due for the septic system at the cemetery house. Bergendal Septic Service has been contacted and will call a few days prior to coming. They requested to have the cover cleared of snow. Ed will be contacted when a date is set to take care of this and to make sure the lock is unlocked.
- A question was raised whether a new caretaker had been hired at the cemetery. At this time, we have had a couple of inquiries but no one hired yet. It was suggested that in the spring it might be helpful to have volunteers come to the cemetery to pick up sticks and debris that had fallen during the winter since this tends to be a tedious, time consuming task.
- It was noted that the entrance at the Gathering Space double-glass doors is dark and additional lighting would be beneficial. It was decided that prior to adding lighting, a determination would need to be made by the Capital Improvement Committee.

IV. Update on Building Project:

In January, members of the Pastoral Council, Finance Council and Capital Improvement Committee met with the architect at PRA to discuss the current health of our building complex and possible solutions. Ed is a member of the Pastoral Council and reported that PRA determined that the existing parish office is a "sick" building that no amount of renovations would adequately repair

and recommended demolishing the structure. They had several options for possible recommendations and the group settled on two of these, plus added a third option. It was noted that according to a recent article in the Gazette, Milton is a growing area.

V. Adjourn

Because the majority of repairs on our project list have been put on hold to wait for a determination by the Capital Improvement Committee, it was decided that our next meeting will depend on that outcome. Staff will be in touch with the next meeting date. This meeting adjourned at 6:37 p.m.

Project List - 2019

Exterior:

1. Stairs at east entrance of center and historical entrance to church need to be repaired (concrete corners have broken off). **John and Jeff to look into this.**
2. Aluminum soffit at east entrance of church. **This project has been put on hold.**
3. Dirt needed to fill area under front porch at parish office where ground squirrels have dug holes. **On hold until Capital Improvement Committee makes determination.**
4. Replace A/C units on parish center. **On hold until Capital Improvement Committee makes determination.**
5. Roof leaks in parish center. **On hold until Capital Improvement Committee makes determination.**
6. Gutters at back of parish center need to be cleared. **Tom to take care of.**
7. Heat tape needs to be checked before winter. **Norb has been contacted.**
8. At the historical entrance (eastside) of church, above the wooden etched Saint Mary, this area needs to be scraped and a fresh coat of paint applied. **On hold until lighting removed.**
9. Gutters on north side of Fr. David's house are overflowing when it rains. May need to be cleared, but tall ladder needed. **On hold until spring.**
10. Exterior lighting at the Gathering Space double-glass doors need to be addressed. **On hold until Capital Improvement Committee makes determination.**

Interior: