

St. Mary Parish, Milton

Buildings & Grounds Commission Meeting

March 5, 2019

I. Prayer

The meeting began at 6:00 p.m.

Present: Ed Butler, Rick Elbert, Rudy Gaddini, Vicki Kersten, Jeff Kosharek, John Turkowski

Absent: Norb Jarzynski, Tom Krausse

II. Minutes of Previous Meeting

The minutes of the October 2, 2018 meeting were approved as printed.

III. Project List Update:

a. The lights in the south parking lot have been repaired by Fran Swenson and are now working! The rest of the parking lot lights have been replaced by Badger Aerial with LED lights. We have applied for a rebate from Focus on Energy in the amount of \$1,830.00.

b. The backyard light at Fr. Dave's house has been repaired by Rick.

IV. New Business

a. **Strategic Planning Session Update:** Ed explained the Strategic Planning Sessions held in January and February with our Pastoral Council, Finance Council and parish office staff. One of the goals was to form a Capital Improvement Committee. This committee of approximately 8-9 parishioners will be tasked with communicating with the architect and parishioners to determine the building needs of our parish campus. Rick Elbert has agreed to be a member representing the Buildings & Grounds Commission and as a volunteer who has done many repairs on the buildings.

b. **Monthly Meetings:** Another aspect of the Strategic Planning Session was for each Council and Commission to determine if monthly meetings are necessary. B&G meeting dates are dependent on the list of project repairs that are created in the spring. Once the list is created, this Commission will decide this summer how often to meet. Most likely monthly meetings will continue from spring through fall, and will meet less during the winter months.

V. Adjourn

The next meeting is April 2, 2019 at 6:00 p.m. At that time, as weather permits, we will tour the property to determine projects to be added to the Project List. The meeting adjourned at 6:29 p.m.

Project List - 2018

Exterior:

1. Stairs at east entrance of center need to be repaired (concrete corners have broken off). **John to look into this.**
2. Aluminum soffit at east entrance of church. **This project has been put on hold.**
3. Dirt needed to fill area under front porch at parish office where ground squirrels have dug holes. **John to look into this. Possibly add brick facing to deter animals.**
4. Replace A/C units on parish center. **On hold until Capital Improvement Committee makes determination.**
5. Trees on Parkview Drive on easement. When the trees begin to die, they will be removed one at a time, but until they show signs of deterioration, leave as is.
6. Roof leaks in parish center. **On hold until Capital Improvement Committee makes determination.**

Interior:

- 1.