

## St. Mary Parish, Milton

# Pastoral Council Meeting Minutes

June 18, 2019

Present: Barry Brandt, Marci Brandt, Ed Butler, Vicki Kersten, Angie McNally, Lou Pins, Don Roberts, Mary Kay Sitter, Mark Warren  
Excused: Val Crofts, Kathryn Owens, Lori Schrank, Fr. Dave Timmerman

### I. Prayer

The meeting opened at 6:15 p.m. with prayer led by Mark.

### II. Minutes of Previous Meeting

The minutes of the May 21, 2019 meeting were approved as printed.

### III. Council / Commission Reports:

- a. **Finance:** The budget for FY2020 was approved and forwarded to the Pastoral Council for their approval. Capital Improvement meeting at the beginning of June was discussed. It was decided that taking care of mold remediation in the basement of the parish office was crucial. The Priests For Our Future campaign has ended, but there are still outstanding pledges. It was noted that at this point any monies paid to the diocese will generate a 50/50 rebate for St. Mary. Letters of explanation were sent to 51 families with outstanding pledges.
- b. **Liturgy:** No meeting in June. The overall feeling of the environment/decorations in church is very positive. Melanie and Lisa are doing an outstanding job.
- c. **Buildings & Grounds:** No meeting in June. There were less projects determined for this summer than in the past due to waiting for the Capital Improvement Committee to give direction.
- d. **Education:** Classes ended for the summer in early May. Overall another great year. The transportation issue will be addressed by staff this summer. Hopefully Riteway will be able to hire an additional driver to enable them to get our Harmony students to class on time.
- e. **Outreach:** Waiting to hear from the Food Pantry on school supply donations needed. St. Mary will again participate in the Summer Lunch Program. Our week is July 8-12. Last year we had 50-75 students per day; this year there are up to 200 per day. We have 17 students participating in Love Begins Here this summer.
- f. **Pastoral Care:** No meeting until September.
- g. **Capital Improvement Committee:** The Education Commission had expressed concern with potential air quality issues in the parish center and holding classes in that area in the fall, so the inspector was brought back to test. The back entry hall was found to have mold issues, most likely due to a

leak in the dormer roof area. No issues were found in the parish center. The 2 mold remediators have been contacted to include the back hall in their estimates. In the meantime, they just received a second proposal from a local architecture firm to compare with the original proposal received from the firm in Madison for the overall scope of work. The Pastoral Council agreed that the mold remediation should be done as soon as possible. It was noted that the parish staff will remain in the rented space as the lease is open-ended.

**IV. Discussion:**

- a. **FY2020 Budget:** A question was raised regarding monies for the mold remediation and to hire an architecture firm. The Finance Council had determined that funds are available in the money market account to pay for both of these items since they would need to be paid prior to a potential capital campaign; they are not specifically listed in this budget. The Pastoral Council approved the budget and forwarded to Fr. Dave for his approval.
- b. **Thank you:** The term for Council members Marci Brandt, Mary Kay Sitter and Mark Warren will expire at the end of June. Barry Brandt's term as Trustee will also expire June 30. Outgoing members were thanked for their service.

**V. New Business:**

- a. **Council Elections:** Mark asked to look into changing the election process at St. Mary for Pastoral Council and Trustee. Staff will review past bylaws and policies and this will be addressed at future Council meetings.
- b. **Joint Meeting of St. Mary and St. Joseph Pastoral Councils:** The first year after Fr. Dave arrived at St. Mary, a joint meeting with both Pastoral Councils and staff was set-up as a "meet and greet". It was suggested that this should be an annual event, to share ideas and collaborate. Fr. Dave will be consulted.

**VI. Task Assignments for Next Meeting on August 20, 2019 at 6:15 p.m. (no July meeting)**

Chair: Lou Pins  
Prayer: Ed Butler

**VII. Adjournment**

The meeting adjourned at 7:10 p.m.