

St. Mary Parish, Milton

Pastoral Council Meeting Minutes

March 19, 2019

Present: Ed Butler, Vicki Kersten, Angie McNally, Kathryn Owens Lou Pins, Don Roberts, Lori Schrank, Mary Kay Sitter, Fr. Dave Timmerman, Mark Warren
Excused: Barry Brandt, Marci Brandt, Val Crofts

I. Prayer

The meeting opened at 6:15 p.m. with prayer led by Fr. Dave.

II. Minutes of Previous Meeting

The minutes of the February 19, 2019 meeting were approved as printed.

III. Council / Commission Reports:

- a. **Finance:** No meeting in March. The Offertory Comparison Report as of March 17 shows a positive balance of \$197.
- b. **Liturgy:** No meeting in March due to Ash Wednesday.
- c. **Buildings & Grounds:** No meeting in March, but planning to walk around the building and property at their April meeting to determine summer projects.
- d. **Education:** No meeting in March. A collage of various projects that the K-6 students are working on during Lent is attached to the dividers in the parish center for all to see.
- e. **Outreach:** Working on the menu for hosting the GIFTS Men's Shelter the week of May 5.
- f. **Pastoral Care:** No meeting in March. Next meeting is in April.

IV. Discussion:

- a. **Diocesan Audit:** There were no major issues found during the audit in January by Wegner CPAs. One item that will need to be changed is to use tamperproof bags for our weekend collections. This will be implemented after Easter.
- b. **Capital Improvement Committee:** As a result of our Strategic Planning sessions, a Capital Improvement Committee is being formed. This committee will address the major repairs needed throughout our parish facility, including the parish center roof leaking, replacing the AC and heating units in the center and the air quality in the parish office. The committee will consist of parishioners Rick Elbert, Steve Vicenzi, Brian Kaiser, Dennis Ryan, Lynn Gardinier and Barry Brandt.
- c. **Parish Office Air Quality:** The poor air quality in the parish office has escalated, causing staff members to become sick with headaches and

respiratory issues. Staff will research the next steps to remedy the situation. In the meantime, an alternative working space will be found to relocate staff.

V. Task Assignments for Next Meeting on May 21, 2019 at 6:15 p.m. (No meeting in April due to Holy Week)

Chair: Mark Warren

Prayer: Lou Pins

VI. Adjournment

The meeting adjourned at 7:02 p.m.